MINUTES OF THE CENTRAL COLUMBIA BOARD MEETING

MONDAY, JULY 15, 2013

Call to Order: A meeting of the Central Columbia Board of School Directors was held at 6:00 p.m., on Monday, July 15, 2013, at the district office board room, President Coates presiding.

Roll Call: Members Present: Mr. Coates, President
Mr. Fogarty, Treasurer
Mr. Chyko
Mr. Klingerman
Mr. Markowski
Mr. Rafel

Members Absent: Mr. Sitler, Vice President
Mr. Crawford
Mr. Rhoads

Staff Present: Jeffrey Groshek, High School Principal
Chad Heintzelman, Middle School Principal
Tracy Krum, Curriculum Coordinator
Annette Lowery, Business Administrator/Board Secretary
Kimberly MacDonald, Food Service Director
Harry Mathias, Superintendent
John Monick, Technology Director
Dwayne Prosceno, Supervisor of Buildings and Grounds
Carla Sauer, Elementary/Middle School Assistant Principal
Thomas Sharrow, Elementary School Principal

Recognition of Guests: Carl Fedako, community member.

Minutes: Mr. Fogarty moved, seconded by Mr. Chyko, passed unanimously with a voice vote, for approval of minutes from the Board Meeting on June 17, 2013. (6-0)

Academic Presentation: High School Financing: Public Financial Management advisor, Ms. Jamie Doyle, presented a New Money Analysis for the financing of the high school project. Ms. Doyle stated that interest rates are still low and the district should borrow the money for the project in three installments. She suggested that the district borrow $9,995,000 in the 2013 calendar year to receive a lower interest rate. Ms. Doyle stated that the district should borrow $16,010,000 in the 2014 calendar year, and $9,995,000 in the 2015 calendar year based on the current estimate of the project but those amounts could change once the bids come in and the district has a sense of the actual project cost. Ms. Doyle recommended that the Board pass a resolution at their next meeting to borrow the money for the 2013 calendar year.
Comprehensive Plan: Mrs. Tracy Krum presented a summary of the Comprehensive Plan for July 1, 2014–June 30, 2017. She stated that the Comprehensive Plan is comprised of six goals and will be up for approval at the next Board meeting. The goals are as follows:

- Establish a district system that fully ensures students who are academically at risk are identified early and are supported by a process that provides interventions based upon student needs and includes procedures for monitoring effectiveness.
- Establish a district system that fully ensures staff members in every school use standards aligned assessments to monitor student achievement and adjust instructional practices.
- Establish a district system that fully ensures each member of the district community promotes, enhances and sustains a shared vision of positive school climate and ensures family and community support of student participation in the learning process.
- Establish a district system that fully ensures professional development is focused, comprehensive and implemented with fidelity.
- Establish a district system that fully ensures consistent implementation of standards aligned curricula across all schools for all students.
- The district commits to providing 24/7 access to curriculum resources and instructional materials through technological resources. The district would commit to the necessary training, hardware, and software necessary to fulfill the goal.

Digital Conversion: Mr. Harry Mathias presented his plan for the district to go from a paper based district to a digital district. He stated that this is a fundamental change and the staff would need software and training. Mr. Mathias stated that becoming a digital district would allow students to 24/7 access to lessons, teachers, and academic help. He noted that the district would become paperless and everything would be done electronically so money that is currently used to purchase textbooks and learning materials would go towards the digital software needed.

Informational Items: The following were presented for review: requests for buildings and facilities, field trip(s), meeting(s)/conference(s), reports on food service fund, general fund, capital reserve, middle school and high school activity accounts, athletic fund raising, high school construction fund, and memorial fund. (attached)

Old Business: None.

Board Committee Reports and Action Items:


Activities and Personnel Committee — Consent Agenda: Mr. Fogarty moved, seconded by Mr. Chyko, for approval of the following activities and personnel actions. This motion passed as a result of the following vote tally: (6-0)

- Mr. Chyko
- Mr. Coates
- Mr. Fogarty
- Mr. Klingerman
- Mr. Markowski
- Mr. Rafel

Professional Resignation – Approval was granted to accept the resignations of elementary kindergarten teacher, Courtney Beddall, effective July 5, 2013, and high school ½ time English teacher, Caleb Sizemore, effective the end of the 2012-13 school year.

Appoint Coach – Approval was granted to appoint Donald Harris as the 5th assistant football coach effective immediately. Mr. Harris will receive a stipend of $1,920 (15 units @ $128/unit).
Appoint Department Heads, Grade Group Leaders, and Pathway Chairs – Approval was granted to appoint the following department heads, grade group leaders, and pathway chairs. Each department head, grade group leader and pathway chair will receive a stipend of $1,500.

**Department Heads**

- Language Arts (K-4): Nicole Lesher
- Language Arts (5-8): Megan Hockenbroch
- Language Arts (9-12): Lydia Moyer
- Social Studies (K-6): Kenneth Williams
- Social Studies (7-12): Lance Miller
- Math (K-4): Lynne Brown
- Math (5-8): Nadeen Swab
- Math (9-12): Debra Tomaschik
- Science (K-6): Emily Brockmann
- Science (7-12): Tom Gill
- Fine Arts (K-12): Tara Smargiassi
- Practical Arts (5-12): Doug Brown
- World Language (5-12): Maria Reese
- Health & Phys. Ed (K-12): Bridget Mathias
- Information Literacy & Technology (K-12): Andy Belolan
- Student Services (K-12): Alice Justice

**Grade Group Leaders**

- Kindergarten: Annie Groff
- 1st Grade: Dianna Boyer
- 2nd Grade: Kristen Savage
- 3rd Grade: Suzanne Kocher
- 4th Grade: Apryle Heintzelman

**Pathway Chairs**

- Agri-Science, Science & Health: Curt Turner
- Arts & Communication: Anita Steely
- Business, Finance, Marketing & Information Tech: Brenda DeWire
- Engineering, Manufacturing, & Industrial Tech: Mark Thomas
- Human Resources: Todd Wolinsky

**Act 234 Contracts** – Approval was granted to enter into an Act 234 contract for Head Coach Girls Softball with Duane Ford effective July 1, 2013 and continuing through June 30, 2014. Mr. Ford will receive a salary of $6,528 (51 units at $128/unit) as specified in the CBA between the school district and CCEA.

Approval was granted to enter into an Act 234 contract for Head Girls’ Track and Field with Fred Lenig effective July 1, 2013 and continuing through June 30, 2014. Mr. Lenig will receive a salary of $6,016 (47 units at $128/unit) as specified in the CBA between the school district and CCEA.

**Booster Club** – Approval was granted to recognize the Central Columbia Swimming/Diving Boosters for the 2013-14 school year.

**Child Bearing Rearing Leave** – Approval was granted for Jamie Raski, 8th grade teacher, to take child bearing/ rearing leave beginning the start of the 2013-14 school year and continue through December 3, 2013. Mrs. Raski’s child bearing/rearing leave will begin when she has exhausted all her sick days.

**Family Medical Leave** – Approval was granted for Colleen Fanelli, elementary learning support teacher, to take family medical leave from on or about October 28, 2013, and continue through on or about February 3, 2014.

**Professional Transfers** – Approval was granted to transfer Rachelle D’Ambrosio from a half-time elementary gifted position to a full-time kindergarten position effective the start of the 2013-2014 school year. Mrs. D’Ambrosio will be placed on Step M15 and receive a salary of $70,771, plus she is eligible for full benefits.
Approval was granted to transfer Laurie Witmer from a half-time high school art position to a full-time middle school gifted position effective the start of the 2013-2014 school year. Mrs. Witmer will be placed on Step M9 and receive a salary of $55,996, plus she is eligible for full benefits.

Support Staff Transfer – Approval was granted to transfer Kimberly Turzanski from her 7 hour/day, 182 days/year assistant cook position to an 8 hour/day, 50 week/year custodial position. Mrs. Turzanski’s transfer will be effective July 1, 2013. She will receive her current hourly rate of $12.00 and is eligible for full benefits.

Finance, Budget & Insurance Committee – Consent Agenda: Mr. Fogarty moved, seconded by Mr. Chyko, for approval of the following finance and budget actions. The motion passed as a result of the following vote tally: (6-0)

- Mr. Chyko Yes
- Mr. Coates Yes
- Mr. Fogarty Yes
- Mr. Klingerman Yes
- Mr. Markowski Yes
- Mr. Rafel Yes

Budgetary Transfers – Approval was granted to the business administrator to make budgetary transfers during the 2013-14 school year.

Payment of Bills – Approval was granted to issue General Fund checks #68582 through #68698 totaling $1,292,917.95 and Cafeteria checks #8351 through #8376 totaling $15,399.00. (Attached)

Pay Bills from Capital Projects High School Account – Approval was granted to pay the following bills from the Capital Projects High School Account:

- Toluca Transport (Modular Units) $6,650.00
- Architectural Studio $85,758.30

Buildings & Grounds Committee – Mr. Chyko, representative, no report.

Curriculum, In-Service & Textbooks Committee – Mr. Markowski, chairperson, presented for “first reading” course proposals for Grade 1 Reading and Grade 1 Writing.

Meeting(s) and/or Conference(s) – Mr. Markowski moved, seconded by Mr. Chyko, passed unanimously with a voice vote, to grant approval for the following meeting(s) and/or conference(s):

<table>
<thead>
<tr>
<th>Staff Member</th>
<th>Location &amp; Purpose</th>
<th>Date(s)</th>
<th>Fund</th>
<th>Cost</th>
</tr>
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<tbody>
<tr>
<td>Christina Fish</td>
<td>Harrisburg, PA</td>
<td>10/15/13</td>
<td>General</td>
<td>$225</td>
</tr>
<tr>
<td></td>
<td>Learning Forward Conference</td>
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Equipment, Supply and Cafeteria Committee – Mr. Markowski, representative, no report.

Transportation Committee – Mr. Chyko, chairperson, no report.
Policy, Legislative, Goals & Evaluation Committee – Approve Policy – Mr. Fogarty moved, seconded by Mr. Chyko to grant approval to accept the following policy:

- #7401 – Concession Rights for Athletic Activities (revised)

This motion passed as a result of the following vote tally: (6-0)

Mr. Chyko Yes
Mr. Coates Yes
Mr. Fogarty Yes
Mr. Klingerman Yes
Mr. Markowski Yes
Mr. Rafel Yes

Negotiations & Grievance Committee – Mr. Fogarty, chairperson, no report.

Tax Exoneration & Local Revenue Committee – Adopt Resolution 07-15-13 – Mr. Klingerman moved, seconded by Mr. Chyko to grant approval to adopt Resolution 07-15-13 authorizing the submission of the KOEZ application.

The motion passed as a result of the following vote tally: (6-0)

Mr. Chyko Yes
Mr. Coates Yes
Mr. Fogarty Yes
Mr. Klingerman Yes
Mr. Markowski Yes
Mr. Rafel Yes

Voc-Tech Operating Committee – Mr. Fogarty, representative, no report.

Central Susquehanna Intermediate Unit – No report.

Discussion Items – No report.

Student Report – No report.

Representative Reports:

Faculty Report – No Report.

Administrative Reports –

Dwayne Prosceno, Buildings and Grounds Supervisor, stated several projects are going on throughout the district and they should be done by the end of the summer.

John Monick, Technology Director, noted the technology department is updating technology throughout the district.

Chad Heintzelman, Middle School Principal, announced that the Dance Team held camp in the middle school gym and supplies are coming in.

Jeff Groshek, High School Principal, stated in his 13 years as an administrator this year’s summer administrative meeting was the best so far with their discussions regarding the digital conversion.

Tom Sharren, Elementary School Principal, invited the Board to participate in interviews for the open elementary positions on July 31 and to also come and help paint the elementary cafeteria on July 22.

Annette Lowery, Business Administrator, stated the auditor will be in the district by the end of the month.
Harry Mathias, Superintendent, informed the Board of the many projects within the district that have been completed. He invited the Board to go to the Wellness Athletic Center after the meeting to see the progress.

**Public Comments**: None.

**Future Meetings**: 
- Board Meeting at 6:00 p.m., on Monday, August 12, 2013, in the district office board room.

**Executive Session**: Mr. Coates called an executive session immediately following the regular meeting to discuss a legal matter.

**Adjournment**: Having no further business, President Coates adjourned the meeting at 7:17 p.m.

Respectfully Submitted,
Rosemary J. Nagle, Recording Secretary