

CLASSROOM VISITATION/OBSERVATION RECORD

STAFF MEMBER OBSERVED: _____ TITLE: _____
ADMINISTRATOR OBSERVING: _____ TITLE: _____
DAY, DATE, AND TIME OF VISIT: _____
GRADE LEVEL AND SUBJECT OBSERVED: _____ CLASS SIZE: _____

Key: U: Unsatisfactory S: Satisfactory A: Advanced

1. LFS Look Fors:

1. Essential Questions were:
 - _____ Posted
 - _____ Used to Guide Instruction
 - _____ Used at the end of the lesson to assist summarizing and gather evidence of learning
2. Vocabulary:
 - _____ Was used during instruction
 - _____ Was Content Driven
 - _____ Previewing strategy was used
 - _____ Was developed indirectly through writing, reading, discussion
3. Summarizing:
 - _____ Reflected evidence of student learning
 - _____ All students participated
 - _____ Was Guided by Essential Questions
4. Graphic Organizers:
 - _____ Guides Instruction and student thinking
 - _____ Guides writing extensions
 - _____ Guides reading assignments and questions
5. Lesson Planning:
 - _____ All components completed

COMMENTS:

CLASSROOM VISITATION/OBSERVATION RECORD (Continued)

2. MANAGEMENT

- A. Class control was optimal with teacher demonstrating respect for the individual pupil as well as the group. _____
- B. Teacher demonstrated knowledge of the subject taught. _____
- C. Evidence that the lesson is aligned with the planned course. _____

COMMENTS:

3. EVIDENCE OF WRITING TECHNIQUES VIA FOLDER TO IMPROVE STUDENT ACHIEVEMENT OF PA WRITING STANDARDS. _____

COMMENTS:

NARRATIVE SUMMARY:

ADMINISTRATOR'S SIGNATURE: _____ DATE: _____

STAFF MEMBER'S SIGNATURE: _____ DATE: _____

The staff member's signature only verifies the visitation and that s/he has seen this form. It in no way indicates either agreement or disagreement with what is written thereon.