MINUTES OF THE CENTRAL COLUMBIA BOARD MEETING
MONDAY, JANUARY 17, 2011

Call to Order: A meeting of the Central Columbia Board of School Directors was held at 6:00 p.m., on Monday, January 17, 2011, at the district office board room, President Chyko presiding.

Roll Call: Members Present: Mr. Chyko, President
Mr. Sitler, Vice President
Mr. Fogarty, Treasurer
Mr. Coates – left at 7:56p.m.
Mr. Klingerman
Mr. Markowski
Mr. Williams

Members Absent: Dr. Jackson
Mr. Rhoads

Staff Present: Ralph DeFrain, Director of Buildings and Grounds
Jeffrey Groshek, High School Principal
Helen Lewis, Elementary School Principal
Annette Lowery, Transportation Supervisor/Assistant Business Administrator
Kimberly MacDonald, Food Services Director
Harry Mathias, Superintendent
John Monick, Technology Director
Thomas, Sharrow, Elementary/Middle School Assistant Principal
Christopher Snyder, Interim Dean of Students
Michael Sokoloski, Business Administrator/Board Secretary

Recognition of Guests: Steve Crawford, community member, Don Edwards, community member, Carl Fedako, community member, Kevin Flynn, presenter, Sheri Grozier, community member, Katie Kehoe, presenter, Lisa Padner, community member, William Padner, community member, James Rafel, community member, Steve Savage, community member, Nadeen Swab, presenter, Ramon Welkom, community member.

Minutes: Mr. Fogarty moved, seconded by Mr. Markowski, passed unanimously with a voice vote, for approval of the minutes from the Board Reorganization Meeting on December 8, 2010, the Board Meeting on December 8, 2010, and the Special Board Meeting on December 22, 2010. (7-0)

Academic Presentations: Seventh grade teacher, Nadeen Swab presented on the Connected Math program and discussed the curriculum content. She stated that students receive credit for algebra I from taking Connected Math in 7th and 8th grade. She said by splitting the information over two years it helps the students better their PSSA scores and prepares them for the Keystone exams. Eighth grade teachers, Kevin Flynn and Katie Kehoe, mentioned the curriculum allows for students to discuss how they their answer and then decide if it was the best way. They stated that once a week they have students journal about things they have learned.

Executive Session: The Board recessed at 6:25 p.m. for an Executive Session to discuss a personnel matter and resumed the regular meeting at 6:40 p.m.

Informational Items: The following were presented for review: requests for buildings and facilities, field trip(s), meeting(s)/conference(s), reports on food service fund, general fund, capital reserve, middle school and high school activity accounts, athletic fund, memorial fund, and enrollment.
Old Business: None.

Board Committee Reports and Action Items:

**Strategic Planning Representative** – Mr. Williams, representative, no report.

**Activities and Personnel Committee** – Mr. Fogarty, chairperson, presented a “first reading” of job descriptions for Accounting Clerk (revised), Payroll/Personnel Clerk (revised), Receptionist/Data Entry Clerk (revised), School Secretary – Tax Collection, Accounts Receivable (new), and School Business Secretary – Transportation/Pims (new).

Mr. Markowski asked if the job descriptions should be categorized under a general heading (ex. clerk) and once a person is hired give them specific job duties. He also asked if the job descriptions could be uniform and have the same information for education and/or experience. Mr. Mathias asked the Board if they wanted to have Mrs. Lowery adjust the descriptions to be general. A majority of the Board suggested we leave the specific tasks as presented but change the base title and educational requirements to be uniform.

**Consent Agenda:** Mr. Fogarty moved, seconded by Mr. Sitler, for approval of the following activities and personnel actions. The motion passed as a result of the following vote tally: (7-0)

- Mr. Chyko Yes
- Mr. Coates Yes
- Mr. Fogarty Yes
- Mr. Klingerman Yes
- Mr. Markowski Yes
- Mr. Sitler Yes
- Mr. Williams Yes

**Resign Coach** – Approval was granted to accept the resignation of assistant boys’ track & field coach, Stephanie Knorr, effective immediately.

**Appoint HS Guidance Counselor** – Approval was granted to appoint Jason Bartholomew to the position of high school guidance counselor, effective the first day of the second semester in the 2010-11 school year. Mr. Bartholomew will be hired at Step M1, and receive a salary of $38,598 (pro-rated), plus he is eligible for full benefits.

**Family Medical Leave** – Approval was granted to approve Emily Weaver to take intermittent leave under the Family Medical Leave Act from January 3, 2011, through August as needed for ongoing treatment. As per FMLA, earned benefit time will be utilized until exhausted during this leave.

**Alternative Education Staff** – Approval was granted to appoint the following certified teachers to serve as instructors for the Central Columbia/Bloomsburg Alternative Education program at $20/hour:

- Daryl Heddings
- Jenn Novatni
- Robert Quick

**Professional Substitute(s)** – Approval was granted to appoint the following professional substitute(s):

<table>
<thead>
<tr>
<th>Name</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gregory Bennett</td>
<td>All Instruction Areas</td>
</tr>
<tr>
<td>Colleen Logue</td>
<td>Elementary</td>
</tr>
</tbody>
</table>
Finance, Budget & Insurance Committee – Payment of Bills – Mr. Sitler moved, seconded by Mr. Fogarty to grant approval to issue General Fund checks #63378 through #63547 totaling $2,631,107.85 and Cafeteria checks #7694 through #7706 totaling $59,190.68. (Attached) The motion passed as a result of the following vote tally: (7-0)

Mr. Chyko  Yes
Mr. Coates  Yes
Mr. Fogarty  Yes
Mr. Klingerman  Yes
Mr. Markowski  Yes
Mr. Sitler  Yes
Mr. Williams  Yes

Discussion – Preliminary 2011-2012 Budget – Mr. Mathias asked if the preliminary budget should be placed on the agenda on February 7th as it was presented at the December Board meeting. He mentioned that the current budget deficit gives the district the option to apply for Act 1 exceptions. The Board agreed to place the preliminary budget on the agenda as presented.

Fund Balance Designations – Mr. Mathias announced that the recent 2009-10 audit indicated a positive variance of 1.5 million dollars. Mr. Sokoloski suggested that the Board designate $215,000 to PSERS, $725,000 to the MS locker room project, and $175,000 to the possible HS renovation. He stated that by committing these funds it will place the district under the 8% unreserved fund balance required by law to be able to raise property taxes.

Preliminary Staffing Report – Mr. Mathias reported to the Board that he is in the first stages of determining if we have the appropriate staff for the total number of students and presented enrollment numbers from 2005 and present.

Buildings & Grounds Committee – Mr. Williams, chairperson, no report.

Curriculum, In-Service & Textbooks Committee – Consent Agenda: Mr. Markowski moved, seconded by Mr. Fogarty, for approval of the following curriculum, in-service and textbook actions. The motion passed as a result of the following vote tally: (7-0)

Mr. Chyko  Yes
Mr. Coates  Yes
Mr. Fogarty  Yes
Mr. Klingerman  Yes
Mr. Markowski  Yes
Mr. Sitler  Yes
Mr. Williams  Yes

Course(s) to be Declared for Reimbursement – Approval was granted for the following request(s) for course(s) declared for reimbursement:

<table>
<thead>
<tr>
<th>Staff Member/Position</th>
<th>Course</th>
<th>Credits</th>
<th>Issued By</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apryle Heintzelman</td>
<td>Research in Education</td>
<td>3</td>
<td>Bloom U</td>
</tr>
<tr>
<td>4th Grade</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Holly Hippenstiel</td>
<td>Financial Management Ed 1</td>
<td>1</td>
<td>CSIU</td>
</tr>
<tr>
<td>HS Technology</td>
<td>Financial Management Ed 2</td>
<td>1</td>
<td>CSIU</td>
</tr>
<tr>
<td></td>
<td>National Council on Economic Ed</td>
<td>1</td>
<td>CSIU</td>
</tr>
<tr>
<td>Megan Hockenbroch</td>
<td>Curriculum Theory, Design &amp; Dev. 3</td>
<td>3</td>
<td>Bloom U</td>
</tr>
<tr>
<td>5th Grade</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Course(s) to be Declared for Reimbursement cont.

<table>
<thead>
<tr>
<th>Staff Member/Position</th>
<th>Course</th>
<th>Credits</th>
<th>Issued By</th>
</tr>
</thead>
<tbody>
<tr>
<td>Suzanne Kocher 3rd Grade</td>
<td>Enviro Ed Elem Tech</td>
<td>3</td>
<td>Bloom U</td>
</tr>
<tr>
<td>Courtney Kramm Kindergarten</td>
<td>Intro to Reading</td>
<td>3</td>
<td>Bloom U</td>
</tr>
<tr>
<td>Tracy Krum Curriculum Coordinator</td>
<td>Curriculum &amp; Instruction</td>
<td>3</td>
<td>Bloom U</td>
</tr>
<tr>
<td>Jamie Susco 8th Grade</td>
<td>Adv. Instructional Design &amp; Dev.</td>
<td>3</td>
<td>Lock Haven U</td>
</tr>
<tr>
<td>Mark Thomas HS Industrial Tech</td>
<td>Integr. Math, Science, &amp; Tech.</td>
<td>3</td>
<td>California U</td>
</tr>
<tr>
<td></td>
<td>Technology &amp; Sustainable Dev.</td>
<td>3</td>
<td>California U</td>
</tr>
</tbody>
</table>

Meeting(s) and/or Conference(s) – Approval was granted for the following meeting(s) and/or conference(s):

<table>
<thead>
<tr>
<th>Staff Member</th>
<th>Location &amp; Purpose</th>
<th>Date(s)</th>
<th>Fund</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apryle Heintzelman</td>
<td>Greensboro, NC LFS Training</td>
<td>02/15/11 - 02/18/11</td>
<td>Title II</td>
<td>$1,260</td>
</tr>
<tr>
<td>Kevin Morgan</td>
<td>Greensboro, NC LFS Training</td>
<td>02/15/11 - 02/18/11</td>
<td>Title II</td>
<td>$1,260</td>
</tr>
</tbody>
</table>

Student Field Trip Request(s) – Approval was granted for the following field trip requests:

<table>
<thead>
<tr>
<th>Staff Member(s)</th>
<th>Location &amp; Purpose</th>
<th>No. of Students</th>
<th>Date(s)</th>
<th>Fund</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brenda DeWire</td>
<td>Hershey, PA FBLA State Competition</td>
<td>1</td>
<td>04/02/11 - 04/03/11</td>
<td>N/C</td>
<td></td>
</tr>
<tr>
<td>Andy Belolan</td>
<td>Hershey, PA FBLA State Competition</td>
<td>35</td>
<td>04/02/11 - 04/06/11</td>
<td>N/C</td>
<td></td>
</tr>
</tbody>
</table>

2011-12 School Calendar – Approval was granted to adopt the attached 2011-12 school calendar. (Attached)

Equipment, Supply and Cafeteria Committee – Mr. Coates, representative, no report.

Transportation Committee – Consent Agenda: Mr. Coates moved, seconded by Mr. Markowski, for approval of the following transportation actions. The motion passed as a result of the following vote tally: (7-0)

- Mr. Chyko Yes
- Mr. Coates Yes
- Mr. Fogarty Yes
- Mr. Klingerman Yes
- Mrs. McBryan Yes
- Mr. Sitler Yes
- Mr. Williams Yes
Bus Driver – Approval was granted to appoint the following bus driver:

<table>
<thead>
<tr>
<th>Drivers</th>
<th>Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ryan Densberger</td>
<td>Fishingcreek</td>
</tr>
</tbody>
</table>

Mutual Termination Agreement – Approval was granted to authorize the Board President to sign the mutual termination agreement between the Central Columbia School District and Dohl Transportation per Mr. Allen Dohl’s request effective January 31, 2011.

Transportation Contract – Approval was granted for the transportation contract for 2010-11 and that the president and secretary be authorized to sign the contract for the following amounts:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Cost of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donald Edwards</td>
<td>$34,597.53</td>
</tr>
<tr>
<td></td>
<td>$34,597.53</td>
</tr>
</tbody>
</table>

Policy, Legislative, Goals & Evaluation Committee – Mr. Fogarty, representative, presented a “first reading” for policy #2000-Organizational Chart (revised). This policy change is recommended by the policy committee.

Negotiations & Grievance Committee – Mr. Klingerman, chairperson, no report.

Tax Exoneration & Local Revenue Committee – Local Tax Audit Agreement – Mr. Klingerman moved, seconded by Mr. Williams, to grant approval to authorize the Board President to sign the agreement between the Central Columbia School District and Brewer & Company, LLC for services of the Local Tax Audit. This motion passed as a result of the following vote tally: (7-0)

Mr. Chyko Yes
Mr. Coates Yes
Mr. Fogarty Yes
Mr. Klingerman Yes
Mrs. McBryan Yes
Mr. Sitler Yes
Mr. Williams Yes

Vo-Tech Operating Committee – Mr. Fogarty, representative, stated that the Vo-Tech JOC will be voting to hold or return districts funds that have been saved.

Central Susquehanna Intermediate Unit – Mr. Fogarty, representative, informed the Board that IU personnel are investing time into learning how to handle bullying and are going to be bringing it back what they have learned to the local districts.

Discussion Items – Mr. Sitler commented on the wonderful job that Mrs. Smargiassi and 8 Central students did at the District Chorus Concert.

Representative Reports:

Faculty Report – No report.

Student Report – No report.

Administrative Reports –

John Monick, Technology Director, informed the Board that the technology department is applying updates to the email server, printer servers, and upgrading to the Office 2010 suite.
Jeffrey Groshek, High School Principal, announced he has a DVD of the Christmas concert and will be showing a portion of it at the next Board meeting. He also showed a marketing video that a senior made for Bloomsburg Hospital.

Chad Heintzelman, Middle School Principal, reported that Mr. Johnson, Mr. Rider, and Miss Woodruff did Jump Rope for Heart / Hoops for Heart and raised $1,070 for the American Heart Association.

Annette Lowery, Transportation Director, thanked Mr. Dohl and his family for 50 years of service to our school district and said we are sad to see him go.

Michael Sokoloski, Business Administrator, thanked the Board for his time spent here at Central Columbia and said he will miss everyone.

Harry Mathias, Superintendent, informed the Board that he, along with administrators, teachers and architects took a tour of the middle school locker rooms this week. He state that the committee developed a design option. Mr. Mathias reviewed the design with the Board. Board members had questions if there were enough showers and the placement of the teacher’s office for visibility. They asked that Mr. Mathias call the architect back so they could discuss concerns with them.

Mr. Mathias thanked Mr. Sokoloski for his excellent work as the Business Administrator.

He then presented each Board member with a certificate of appreciation for Board Appreciation Month.

Public Comments: Mr. Rafel requested that the board packet be placed on the website earlier than Monday due to not having enough time to review the packet before the meeting. Mr. Crawford also requested that when we are hiring new personnel we place a synopsis about that selected candidate. The Board asked Mr. Mathias stated we would have to check the laws to see if that was allowed or not, and place these topics on the next agenda to be discussed.

Future Meetings:

- Work Session/Board Meeting at 6:00 p.m., on Monday, February 7, 2011, in the district office board room.
- Regular Board Meeting at 6:00 p.m., on Tuesday, February 22, 2011, in the district office board room.

Adjournment: Having no further business, President Chyko adjourned the meeting at 8:43p.m.

Respectfully Submitted,
Rosemary J. Nagle, Recording Secretary