MINUTES OF THE CENTRAL COLUMBIA BOARD MEETING

MONDAY, MARCH 4, 2013

Call to Order: A meeting of the Central Columbia Board of School Directors was held at 6:00 p.m., on Monday, March 4, 2013, at the district office board room, Vice President Sitler presiding.

Roll Call: Members Present: Mr. Sitler, Vice President
Mr. Chyko
Mr. Crawford
Mr. Klingerman
Mr. Markowski
Mr. Rafel
Mr. Rhoads

Members Absent: Mr. Coates, President
Mr. Fogarty, Treasurer

Staff Present: Christina Fish, Director of Special Education
Jeffrey Groshek, High School Principal
Chad Heintzelman, Middle School Principal
Tracy Krum, Curriculum Coordinator
Annette Lowery, Business Administrator/Board Secretary
Kimberly MacDonald, Food Service Director
Harry Mathias, Superintendent
John Monick, Technology Director
Dwayne Prosceno, Supervisor of Buildings and Grounds
Carla Sauer, Elementary/Middle School Assistant Principal
Thomas Sharrow, Elementary School Principal

Recognition of Guests: Jennifer Bates, teacher, Brenda Brewer, teacher, Carl Fedako, community member, Kaitlyn Sanders, teacher, Kristen Savage, teacher, and Megan Welkom, teacher.

Academic Presentation: Elementary School Special Education Program – Mrs. Christina Fish stated the new Kindergarten emotional support class needs to evolve to a K-4 emotional support classroom. She stated this can be completed using current staff.

Mr. Rafel questioned if this program will need to move to the middle school for the 2014-15 school year. Mrs. Fish stated in a few years it may need to move to the middle school but right now it is only needed at the elementary level.

Informational Items: None.

Old Business: None.
Board Committee Reports and Action Items:

Activities and Personnel Committee — Consent Agenda: Mr. Rafel moved, seconded by Mr. Chyko, for approval of the following activities and personnel actions. This motion passed as a result of the following vote tally: (7-0)

- Mr. Chyko: Yes
- Mr. Crawford: Yes
- Mr. Klingerman: Yes
- Mr. Markowski: Yes
- Mr. Rafel: Yes
- Mr. Rhoads: Yes
- Mr. Sitler: Yes

Coaching Resignation — Approval was granted to accept the resignation of David Sanford, assistant girls’ track and field coach, effective immediately.

Appoint Interim Coach - Approval was granted to appoint the following interim coaching position for the 2012-13 spring season:

- Jeremiah Johnson: Assistant Girls’ Track & Field - 13 units - salary to be determined by CBA

Support Staff Transfer – Approval was granted to transfer Lorraine Tewell from a 3 hours/day, 181 days/year, no benefits individual student aide to a 7 hours/day, 181 days/year, half-benefits individual student aide. Mrs. Tewell’s transfer was effective January 2, 2013.

Finance, Budget & Insurance Committee — Audit Report – Mr. Klingerman moved, seconded by Mr. Chyko to grant approval to accept the single audit report for the year ended June 30, 2012, as prepared by Wagner, Dreese, Elsasser & Associates, P.C. This motion passed as a result of the following vote tally: (7-0)

- Mr. Chyko: Yes
- Mr. Crawford: Yes
- Mr. Klingerman: Yes
- Mr. Markowski: Yes
- Mr. Rafel: Yes
- Mr. Rhoads: Yes
- Mr. Sitler: Yes

Budget Discussion – Mr. Mathias reviewed the following for the Act 1 preliminary budget that was passed in February:

- The district’s proposed deficit is $1.6 million
- In the past the district has had a $600,000 +/- cushion
- Currently no drop in programs
- Currently no change in tax rates

Mr. Mathias then reviewed the following current information he had on the Governor’s proposed budget:

- Basic Instructional Subsidy is up $94,169
- Special Education Subsidy is down $5,562
- PSERS Reform – if the Governor decides to put a collar on the PSERS rate from 16.93% to 14.68% Mr. Mathias is recommending that the Board does not change the line item in the budget because it is only a savings of $134,145.

Mr. Mathias then reviewed where the district is with the PSERS contribution rate. He stated in 2012-13 the district will contribute $725,282 and the projected contribution in 2013-14 is $1,009,366 which is an increase of $284,084. Mr. Mathias suggested the Board consider absorbing some of the increase and then funding the rest of the increase through the PSERS committed funds account.
Mr. Mathias then noted that he had the following recommendations for the upcoming non-instructional staff openings:

- Payroll/Personnel Clerk retirement – Do not replace and move Kim MacDonald to the district office and combine her position with the payroll/personnel position and make her the Assistant to the Business Administrator. He stated the Board could discuss some additional pay for the additional duties but the change could save approximately $50,000.
- HS Guidance Secretary retirement – Replace the position but readjust the office duties and make the athletic secretary part-time. This could save approximately $48,919.
- Individual Aide and MS Lifeskills Aide – The individual aide would not be replaced because the student is graduating this year and the MS lifeskills aide is not needed because of declined enrollment. This could possibly save the district $22,802 per position but could also possibly not change because if a student comes into the district who would need these services we would need to hire another aide.

Mr. Mathias stated the current millage rate is 39.015 and the Act 1 index is 2.1% which is only an additional .819 mills. He said the exceptions that were applied for only cover about an additional $220,000 if the board chooses to use them.

Buildings & Grounds Committee – Consent Agenda: Mr. Crawford moved, seconded by Mr. Chyko, for approval of the following buildings and grounds actions. This motion passed as a result of the following vote tally: (7-0)

- Accept CC Educational Foundation Letter – Approval was granted to accept the letter from the Central Columbia Educational Foundation.

- PLANCON D & E – Approval was granted to authorize the Architectural Studio and the superintendent to submit PLANCON D & E documents to the Pennsylvania Department of Education.

Telephone System – Mr. John Monick informed the Board that six years ago the district upgraded to a digital phone system which allowed the district to go to one phone number, receive voicemail and email notification of missed calls. Mr. Monick stated he received a letter stating as of May 31, 2013 HP would no longer support the hardware, licensing, etc. on our phone system (making it obsolete). He stated even though our current system is functioning well if something were to happen after May 31 it would take approximately two weeks for the district to have phone service again. He recommended the district get a new system, replacing the core 105 office phones first and then updating the high school and middle school classroom phones during the high school renovation.

Mr. Monick stated the total cost for the new system would be roughly $65,000-80,000 but to only replace the core phones would be $50,000. The Board agreed to add this to their 2013-14 capital projects.

Mr. Rafel stated the Electronic Media Committee is requesting the Board fund an electronic media pilot for $10,000, which would include 25 devices with cases and online subscriptions for textbooks to see if they would like to move forward with textbooks on electronic devices.

The Board requested more information be brought to them at the next meeting and they will make a decision once they have more information.
2013-14 Capital Projects – Mr. Steve Crawford recommended the following capital projects for the 2013-14 school year.

- ES Brick Repointing work - $10,000
- ES Faucets/Countertop repairs - $10,000
- ES Sewage Pumping Station repairs - $40,000
- ES Gym Sound System - $12,000
- ES Painting Downstairs Hallways $5,000
- Swimming Pool Filter Replacement - $16,000
- MS Nurse Vision Testing Machine - $2,600
- Toro Lawn Mower - $18,500
- Pavement Crack Fill and Seal Coat (Bus Lane, MS Parking Area, DO Parking Lot - $9,100
- Wireless Technology Infrastructure – ES/MS Backbone $69,000
- Two Laptop Carts with 30 Machines for HS - $33,000
- Replace District Phone System - $50,000

The Board agreed to move along with these projects.

Central Susquehanna Intermediate Unit – Mr. Rhoads quickly reviewed the IU operating budget for the 2013-14 school year. He stated that Central Columbia’s projected amount could change because you pay for the services you request. Mr. Rhoads recommended that the Board approve the budget at the next meeting.

Mr. Markowski asked why the Board votes on the operating budget when it doesn’t matter if it is approved by the district or not. Mr. Rhoads stated that by law the district has to vote on it.

Discussion Items – None.

Student Report – No report.

Representative Reports:

Faculty Report – Mrs. Jennifer Bates thanked the administration and Board for their support of the high school musical. She stated that it was very successful.

Administrative Reports –

Doug Prosceno, Director of Buildings and Grounds, stated that Mariano and Musco Lighting would be in the district on Thursday to start working on the lighting for the stadium. He also stated that Stadium Solutions would be in the district on Tuesday to get the layout for the bleachers in the stadium.

Kim MacDonald, Food Service Director, informed the Board that the elementary school was holding their parent breakfast this week and to let her know if they were interested in attending one morning.

Jeff Groshek, High School Principal, said kudos to the students, staff and Mrs. Bates for a very good musical.

He also reported that they Keystone scores came out earlier that day and it looked like our students did well. He stated he and Mrs. Krum were very pleased with the scores and they would present more at the next meeting.

Annette Lowery, Business Administrator, reminded the Board to hand in their statement of financial reports.

Harry Mathias, Superintendent, stated that he currently has a research committee put together to see how the wellness facility affects the community’s physical and emotion health. He stated that because of this committee the district may have an intern here over the summer to look over the project.
Public Comments: None.

Future Meetings:

- Board Meeting at 6:00 p.m., on Monday, March 18, 2013, in the district office board room.

Adjournment: Having no further business, Vice President Sitler adjourned the meeting at 7:18 p.m.

Respectfully Submitted,
Rosemary J. Nagle, Recording Secretary