MINUTES OF THE CENTRAL COLUMBIA BOARD MEETING

MONDAY, NOVEMBER 18, 2013

Call to Order: A meeting of the Central Columbia Board of School Directors was held at 6:00 p.m., on Monday, November 18, 2013, at the district office board room, President Coates presiding.

Roll Call:  
Members Present: Mr. Coates, President  
Mr. Sitler, Vice President  
Mr. Fogarty, Treasurer, left at 6:39 p.m.  
Mr. Chyko  
Mr. Crawford  
Mr. Klingerman  
Mr. Markowski  
Mr. Markowski  
Mr. Rafel  
Mr. Rhoads

Staff Present: Christina Fish, Director of Special Education  
Chad Heintzelman, Middle School Principal  
Annette Lowery, Business Administrator/Board Secretary  
Harry Mathias, Superintendent  
John Monick, Technology Director  
Dwayne Prosceno, Supervisor of Buildings and Grounds  
Carla Sauer, Elementary/Middle School Assistant Principal  
Thomas Sharrow, Elementary School Principal  
Chris Snyder, High School Assistant Principal

Recognition of Guests: Brenda Brewer, community member, David Boyd, community member, Carl Fedako, community member, Abby Flick, community member, Bill Forsythe, presenter, Kristen Savage, community member, Kaitlyn Thursby, community member, Megan Welkom, community member, Kenneth Williams, community member, and Daniel Yarnell, faculty rep.

Minutes: Mr. Chyko moved, seconded by Mr. Fogarty, passed unanimously with a voice vote, for approval of minutes from the Board Meeting on October 21, 2013. (9-0)

Vo-Tech Presentation – Director, William Forsythe, presented on everything the Vo-tech as been doing since he as become director. He noted there are currently 111 Central Columbia students enrolled in Vo-tech. Mr. Forsythe stated that the Vo-tech is currently looking at renovations/improvements to their 45 year old building.

Academic Presentation: HS Library Action Plans: Mr. Mathias summarized the KUDs for 9th grade for library work into class assignments.

Informational Items: The following were presented for review: requests for buildings and facilities, field trip(s), meeting(s)/conference(s), reports on food service fund, general fund, capital reserve, middle school and high school activity accounts, athletic fund raising, high school construction fund, memorial fund and enrollment. (attached)

Old Business: None.

Board Committee Reports and Action Items:  

Comprehensive Plan Representative – Mr. Rafel, chairperson, no report.
Activities and Personnel Committee — Consent Agenda: Mr. Fogarty moved, seconded by Mr. Chyko, for approval of the following activities and personnel actions. This motion passed as a result of the following vote tally: (9-0)

- Mr. Chyko Yes
- Mr. Coates Yes
- Mr. Crawford Yes
- Mr. Fogarty Yes
- Mr. Klinger Yes
- Mr. Markowski Yes
- Mr. Rafel Yes
- Mr. Rhoads Yes
- Mr. Sitler Yes

Educational Co-op Resignation – Approval was granted to accept the resignation of Stephanie Morgan, educational co-op, effective December 6, 2013.

Professional Retirement Resignation – Approval was granted to accept the retirement resignation of elementary instructional support teacher, John Pisak, effective January 3, 2014. Mr. Pisak has been with the district for 20 years and is eligible for a retirement stipend of $1,200.

Support Staff Retirement Resignation – Approval was granted to accept the retirement resignation of middle school assistant cook, Carol Hill, effective March 4, 2014. Mrs. Hill has been with the district for 28 years and is eligible for a retirement stipend of $1,680.

Appoint Coaches – Approval was granted to appoint Scot Long as the 3rd assistant boys’ basketball coach effective immediately. Mr. Long will receive a stipend of $1,920 (15 units @ $128/unit).

Approval was granted to appoint Larry Miller as the 2nd assistant swimming (diving) coach effective immediately. Mr. Miller will receive a stipend of $3,456 (27 units @ $128/unit).

Approve Long Term Substitute Teacher – Approval was granted to appoint Lindsey Scherer as a long-term elementary substitute teacher effective November 22, 2013 and continue through May 12, 2014. Ms. Scherer will be hired at Step B1, $38,412 with full benefits (pro-rated).

Alternative Education Staff – Approval was granted to appoint the following certified teachers to serve as instructors for the Central Columbia/Bloomsburg Alternative Education program at $20/hour:

- Carrie Recla
- Deb Tomaschik

Direct Superintendent – Approval was granted to direct the Superintendent and the Central Columbia Administrative Team to study and make recommendations regarding professional staffing needs by doing the following:

- Study the professional staffing needs of the District based upon instructional program requirements and student enrollment; and

- Determine the minimum professional staffing needs of the District for the upcoming school year based upon the foregoing studies; and

- Make recommendations to the Board during February and March 2013, based upon the considerations set forth in the Public School Code, concerning whether any professional or temporary professional employee positions should be maintained, added, reduced or eliminated during the 2013-2014 school year; and
Direct Superintendent Cont.

- If a recommendation is made for elimination or reduction of positions, implement the established procedures through termination of specific temporary professional employees, suspension of specific professional employees or demotion of specific professional employees, obtaining such approvals from the Department of Education that may be required for the alternation or curtailment of educational programs; and

- Notify any temporary professional and professional employees who may be affected by the recommendations.

- Consult with and work with District legal counsel to insure the correctness and completeness of the process.

Mr. Fogarty then noted that Mr. Joe Petruncio spoke with the committee about allowing St. Columba students participate in extra-curricular activities, Mr. Jeff McGinness requested the Board add a girls’ lacrosse team and Mr. Shawn Callender requested that the Board add JH soccer starting this year. Mr. Fogarty stated the committee is taking these requests under advisement.

Finance, Budget & Insurance Committee – Consent Agenda: Mr. Sitler moved, seconded by Mr. Chyko, for approval of the following finance and budget actions. The motion passed as a result of the following vote tally: (9-0)

Mr. Chyko Yes
Mr. Coates Yes
Mr. Crawford Yes
Mr. Fogarty Yes
Mr. Klingerman Yes
Mr. Markowski Yes
Mr. Rafel Yes
Mr. Rhoads Yes
Mr. Sitler Yes

Payment of Bills – Approval was granted to issue General Fund checks #69298 through #69483 totaling $3,528,823.42, Cafeteria checks #8442 through #8465 totaling $93,963.11, and First Keystone checks #718 through #719 totaling $2,000,728.87. (Attached)

Pay Bills from Capital Projects High School Account – Approval was granted to pay the following bills from the Capital Projects High School Account:

- South Centre Township (Review Land Development Plans) $1,870.00

Pay Bills from Capital Reserve – Approval was granted to pay the following bills from the Capital Reserve Account:

- Fry’s Plastics (Pool Filter Materials) $1,148.18

Transfer to Capital Reserve Account – Approval was granted to transfer $133,034.13 from the savings of the middle school bond refinancing to the capital reserve account.

Authorize President to Sign – Approval was granted authorizing the president to sign the Safe School Police Grant Materials.
Buildings & Grounds Committee – PLANCON F – Mr. Crawford moved, seconded by Mr. Chyko, to grant approval authorizing the Architectural Studio and the superintendent to submit PLANCON F to Pennsylvania Department of Education. The motion passed as a result of the following vote tally: (9-0)

- Mr. Chyko: Yes
- Mr. Coates: Yes
- Mr. Crawford: Yes
- Mr. Fogarty: Yes
- Mr. Klingerman: Yes
- Mr. Markowski: Yes
- Mr. Rafel: Yes
- Mr. Rhoads: Yes
- Mr. Sitler: Yes

Curriculum, In-Service & Textbooks Committee – A “first reading” was presented for the following high school course proposals. These curriculum changes are recommended by the Act 48 Committee.

- American History I – Grade 8
- AP European History
- AP Spanish
- AP United States Government
- Social Studies – Grade 7

A “first reading” was presented for the following textbooks. These curriculum changes are recommended by the Act 48 Committee.

- AP European History
- AP Spanish
- AP United States Government

Consent Agenda: Mr. Markowski moved, seconded by Mr. Chyko, passed for approval of the following curriculum, in-service, and textbook actions. The motion passed as a result of the following vote tally: (9-0)

- Mr. Chyko: Yes
- Mr. Coates: Yes
- Mr. Crawford: Yes
- Mr. Fogarty: Yes
- Mr. Klingerman: Yes
- Mr. Markowski: Yes
- Mr. Rafel: Yes
- Mr. Rhoads: Yes
- Mr. Sitler: Yes

Accept Third Party Contract – Approval was granted to accept the third party contract with Central Susquehanna Intermediate Unit 16 to provide services under Title I of federal programs to the non-public students who attend St. Columbia, of Bloomsburg, Columbia County Christian School, of Bloomsburg, and Holy Family, of Berwick, and reside in our attendance area. Central Columbia would send their pupil allocation to these institutions, equivalent to the number of eligible students, for services required under Title I. Contract total for these services are:

- CSIU 16: $11,700.00
Approve Course Proposals – Approval was granted for the following course proposals:

- Agricultural Science I
- Agricultural Science/Industrial Technology – Grade 5
- Agricultural Science/Industrial Technology – Grade 6
- Agricultural Science/Industrial Technology – Grade 7
- Agricultural Science/Industrial Technology – Grade 8
- Basic Foods
- Competitive Physical Education
- Fitness and Team Sports
- Genetics
- Land Surveying
- Lifetime Sports and Activities
- Physical Science
- Science – Grade 5
- Science – Grade 6
- Science – Grade 7
- Science – Grade 8
- American History II (revised)
- Composition – Grade 9
- Futures I (revised)
- German I
- Music Appreciation (revised)
- Spanish I

Graduation Requirements Beginning with the Class of 2014 – Approval was granted of the following revised graduation requirements beginning with the Class of 2014:

- The student must successfully complete the Course Sequence for their Pathway in English, Mathematics, Science, Social Studies, Health/Physical Education and World Language with a passing grade in each course.

<table>
<thead>
<tr>
<th>9th</th>
<th>10th</th>
<th>11th</th>
<th>12th</th>
</tr>
</thead>
<tbody>
<tr>
<td>English (1)</td>
<td>English (1)</td>
<td>English (1)</td>
<td>English (1)</td>
</tr>
<tr>
<td>Honors English (1)</td>
<td>Honors English (1)</td>
<td>Honors English (1)</td>
<td>AP English</td>
</tr>
<tr>
<td>Math (1)</td>
<td>Math (1)</td>
<td>Math (1)</td>
<td>Math (1)</td>
</tr>
<tr>
<td>Algebra II</td>
<td>Geometry</td>
<td>Pre-Calculus</td>
<td>Calculus</td>
</tr>
<tr>
<td>Honors</td>
<td>Honors</td>
<td>Honors</td>
<td>Honors</td>
</tr>
<tr>
<td>Science (1)</td>
<td>Science (1)</td>
<td>Science (1)</td>
<td>Science (1)</td>
</tr>
<tr>
<td>Biology</td>
<td>Chemistry</td>
<td>Physics</td>
<td>Physics</td>
</tr>
<tr>
<td>Modern World History</td>
<td>Modern American History</td>
<td>Modern American History</td>
<td>Modern American History</td>
</tr>
<tr>
<td>Physical Education (1)</td>
<td>Physical Education (1)</td>
<td>Physical Education (1)</td>
<td>Physical Education (1)</td>
</tr>
<tr>
<td>Futures</td>
<td>Futures</td>
<td>Futures</td>
<td>Futures</td>
</tr>
<tr>
<td>World Language</td>
<td>World Language</td>
<td>World Language</td>
<td>World Language</td>
</tr>
<tr>
<td>Music Appreciation (1)</td>
<td>Music Appreciation (1)</td>
<td>Music Appreciation (1)</td>
<td>Music Appreciation (1)</td>
</tr>
<tr>
<td>Health Education</td>
<td>Health Education</td>
<td>Health Education</td>
<td>Health Education</td>
</tr>
<tr>
<td>Pathway Electives (up to 1.5 credits)</td>
<td>Pathway Electives (up to 1.5 credits)</td>
<td>Pathway Electives (up to 1.5 credits)</td>
<td>Pathway Electives (up to 1.5 credits)</td>
</tr>
</tbody>
</table>

- The above holds true with the exception of:
  - Algebra II passed in 8th grade will count for HS credit and for the graduation course sequence.
  - Algebra II will appear on a student’s HS transcript but only as “a course passed prior to High School.” No grade will be recorded on the HS transcript.
  - A student passing Algebra II in 8th grade will enter HS needing to complete three additional credits in mathematics including the sequence requirement of Geometry (or Honors Geometry) at a minimum.
Graduation Requirements Beginning with the Class of 2014 cont.

- A student passing Algebra II in 8th grade MAY elect to retake the course in the high school. In another scenario, a student may not take or pass Algebra II in 8th grade. In these cases the student will need to successfully complete four mathematics credits including the course sequence requirements.
- A student must receive a minimum grade of 85 in 8th grade Algebra II to qualify for “Honors Geometry” in ninth grade.

- The student is required to pass Music Appreciation along with Futures I, II, and III.
- The student is required to pass at least four electives within their chosen Pathway.
- The student is also required to pass two electives outside of their chosen Pathway.
- Beginning with the class of 2017 – students will be required to pass three Keystone Exams – Algebra I, Biology and Literature – or a comparable assessment as per state regulations to obtain a high school diploma.
- The class of 2019 – will be required to pass four Keystone Exams – Algebra I, Biology, Literature and Composition or a comparable assessment as per state regulations to obtain a high school diploma.
- The class of 2020 – and beyond will be required to pass five Keystone Exams – Algebra I, Biology, Literature, Composition and Civics and Government or a comparable assessment as per state regulations to obtain a high school diploma.
- The student will participate in and achieve proficiency in a Senior Exit Interview and complete a Graduation Project which is included in required course work.

Meeting(s) and/or Conference(s) – Approval was granted of the following meeting(s) and/or conference(s):

<table>
<thead>
<tr>
<th>Staff Member</th>
<th>Location &amp; Purpose</th>
<th>Date(s)</th>
<th>Fund</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fred Lenig</td>
<td>Atlantic City, NJ Track &amp; Field Clinic</td>
<td>12/04/13 - 12/06/13</td>
<td>General</td>
<td>$258</td>
</tr>
<tr>
<td>Nathan Johnson</td>
<td>Atlantic City, NJ Track &amp; Field Clinic</td>
<td>12/04/13 - 12/06/13</td>
<td>General</td>
<td>$258</td>
</tr>
<tr>
<td>Ben McConnell</td>
<td>Atlantic City, NJ Track &amp; Field Clinic</td>
<td>12/04/13 - 12/06/13</td>
<td>General</td>
<td>$258</td>
</tr>
<tr>
<td>New Asst T&amp;F Coach</td>
<td>Atlantic City, NJ Track &amp; Field Clinic</td>
<td>12/04/13 - 12/06/13</td>
<td>General</td>
<td>$258</td>
</tr>
<tr>
<td>Harry Mathias</td>
<td>Mooresville, NC Technology Tour</td>
<td>12/11/13 - 12/13/13</td>
<td>General</td>
<td>$789</td>
</tr>
<tr>
<td>Tara Smargiassi</td>
<td>Canton HS PMEA District Chorus Festival</td>
<td>01/09/14 - 01/11/14</td>
<td>General</td>
<td>$422</td>
</tr>
</tbody>
</table>

Student Field Trip Request(s) – Approval was granted for the following field trip requests:

<table>
<thead>
<tr>
<th>Staff Member(s)</th>
<th>Location &amp; Purpose</th>
<th>No. of Students</th>
<th>Date(s)</th>
<th>Fund</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jason Hippenstiel</td>
<td>Espy, PA Senior Football Player Activity</td>
<td>7</td>
<td>11/07/13</td>
<td>General</td>
<td>$15</td>
</tr>
<tr>
<td>Brenda DeWire</td>
<td>Cleveland, OH FBLA Fall Leadership Conference</td>
<td>12</td>
<td>11/14/13 - 11/17/13</td>
<td>General</td>
<td>$1,200</td>
</tr>
</tbody>
</table>
### Student Field Trip Request(s) cont.

<table>
<thead>
<tr>
<th>Staff Member(s)</th>
<th>Location &amp; Purpose</th>
<th>No. of Students</th>
<th>Date(s)</th>
<th>Fund</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alice Justice</td>
<td>Berwick, PA</td>
<td>25</td>
<td>11/19/13</td>
<td>General</td>
<td>$35</td>
</tr>
<tr>
<td></td>
<td>Food Drive</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jenn Flick</td>
<td>Bloomsburg University</td>
<td>17</td>
<td>11/20/13</td>
<td>General</td>
<td>$35</td>
</tr>
<tr>
<td></td>
<td>SADD Diversity Conference</td>
<td></td>
<td></td>
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<tr>
<td>Tom Gill</td>
<td>Blue Bell, PA</td>
<td>7</td>
<td>12/07/13</td>
<td>General</td>
<td>$128</td>
</tr>
<tr>
<td></td>
<td>HS Robotics Club Activity</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emily Weaver</td>
<td>Mifflinburg, PA</td>
<td>39</td>
<td>12/13/13</td>
<td>Activity Acct</td>
<td>$230</td>
</tr>
<tr>
<td></td>
<td>German Club Activity</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kevin Haile</td>
<td>Orangeville Nursing Home</td>
<td>15</td>
<td>12/19/13</td>
<td>General</td>
<td>$75</td>
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<tr>
<td></td>
<td>HS Band Activity</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amber Bassett</td>
<td>Lancaster, PA</td>
<td>13</td>
<td>01/05/14</td>
<td>Activity Acct</td>
<td>$215</td>
</tr>
<tr>
<td></td>
<td>Dance Competition</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Peggy Snyder</td>
<td>Montage Mountain</td>
<td>40</td>
<td>1/7, 1/14, 1/21, 1/11/14</td>
<td>Activity Acct</td>
<td>$370/trip</td>
</tr>
<tr>
<td></td>
<td>Ski Club Activity</td>
<td>1/28, 2/4, 2/11, 2/18, &amp; 2/25</td>
<td></td>
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</tr>
<tr>
<td>Tara Smargiassi</td>
<td>Canton HS</td>
<td>5</td>
<td>01/09/14</td>
<td>General</td>
<td>$400</td>
</tr>
<tr>
<td></td>
<td>PMEA District Chorus Festival</td>
<td></td>
<td>01/11/14</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amber Bassett</td>
<td>Lancaster, PA</td>
<td>6</td>
<td>01/11/14</td>
<td>Activity Acct</td>
<td>$107</td>
</tr>
<tr>
<td></td>
<td>Dance Convention</td>
<td>01/12/14</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Angela Kishbaugh</td>
<td>Southern Columbia SD</td>
<td>25</td>
<td>01/27/13</td>
<td>General</td>
<td>$125</td>
</tr>
<tr>
<td></td>
<td>Columbia County Band Rehearsal</td>
<td></td>
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<tr>
<td>Kristina Unger</td>
<td>Middle School</td>
<td>150</td>
<td>05/14/14</td>
<td>General</td>
<td>$70</td>
</tr>
<tr>
<td></td>
<td>4th Grade MS Tour</td>
<td></td>
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<td></td>
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</tbody>
</table>

*Equipment, Supply and Cafeteria Committee* – Mr. Rhoads, chairperson, no report.
Transportation Committee – Transportation Contracts – Mr. Chyko moved, seconded by Mr. Rhoads, to grant approval for the transportation contracts for 2013-14 and that the president and secretary be authorized to sign the contracts for the following amounts:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Cost of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lone Derr</td>
<td>$183,810.00</td>
</tr>
<tr>
<td>Donald Edwards</td>
<td>176,784.94</td>
</tr>
<tr>
<td>Fishingcreek Transportation</td>
<td>814,411.96</td>
</tr>
<tr>
<td>James Kline</td>
<td>58,104.59</td>
</tr>
</tbody>
</table>

$1,233,111.49

The motion passed as a result of the following vote tally: (9-0)

Mr. Chyko Yes
Mr. Coates Yes
Mr. Crawford Yes
Mr. Fogarty Yes
Mr. Klingerma Yes
Mr. Markowski Yes
Mr. Rafel Yes
Mr. Rhoads Yes
Mr. Sitler Yes

Policy, Legislative, Goals & Evaluation Committee – Mr. Rhoads reported the policy committee is currently reviewing the policy for the digital conversion. Mr. Rhoads stated the committee will be bringing this policy to the Board for first reading in the next few weeks.

Negotiations & Grievance Committee – Mr. Fogarty requested an executive session immediately following the Board meeting to discuss negotiations.

Tax Exoneration & Local Revenue Committee – Mr. Klingerman, chairperson, no report.

Vo-Tech Operating Committee – Appoint Vo-Tech Representative – Mr. Rhoads moved, seconded by Mr. Sitler, passed unanimously with a voice vote, to grant approval to appoint Robert Fogarty to a three-year term on the Columbia-Montour Area Vocational-Technical School Joint Operating Committee effective December 1, 2013, through November 30, 2016. The Board also reaffirmed Charley Chyko’s seat as a representative through November 30, 2014. (9-0)

Central Susquehanna Intermediate Unit – Mr. Rhoads, representative, no report.

Discussion Items – No report.

Student Report – No report.

Representative Reports:

Faculty Report – Mr. Dan Yarnell reported that the elementary school will be kicking off their 4th Leader in Me habit on Thursday, November 21; that the middle school has currently collected approximately 1,200 can for their food drive; and the high school has 30 band members trying out for county band.

Administrative Reports –

Doug Prosenko, Building and Grounds Supervisor, mentioned the athletic department is clearing out their spaces for the high school renovations.

John Monick, Technology Director, mentioned the district has received their E-rate funding and training for the digital conversion is going on.
Christina Fish, Director of Special Education, stated the special education department is preparing for their child count report that is due December 1.

Chris Snyder, High School Assistant Principal, noted NHS induction was November 7.

Chad Heintzelman, Middle School Principal, stated Friday, November 22 will be parent/teacher conference day in the middle school and students will not be in school that day.

Carla Sauer, Elementary/Middle School Assistant Principal, announced on November 1 the middle school held their first PRIDE party of the year.

Tom Sharrow, Elementary School Principal, informed the Board the elementary school’s last day of the first trimester is Friday, November 22.

Harry Mathias, Superintendent, informed the Board he has been working on the Safe Schools Grant and is recommending the district apply for a School Police Officer. Mr. Mathias stated he is recommending if the district receives the grant they hire retired Captain James Murtin for the position. Mr. Mathias then noted this position allows the School Police Officer to carry a weapon (concealed or unconcealed) and Mr. Mathias recommended the School Police Officer be allowed to carry a concealed weapon. The Board agreed to allow the School Police Officer to carry a concealed weapon but wanted Mr. Mathias to make sure our policy allows for the School Police Officer to do so.

Mr. Mathias then reviewed the upcoming construction plan phases with the Board. He noted that demolition of the science wing and athletic hall will happen in February/March and the rest of the building will be worked on once the building is handed over June 19, 2014. Mr. Mathias informed the Board the administration’s plans of having half days for students the last 5 days of school (May 27-June 1) to help with the move process. He reminded the Board this was the same thing the district did before the middle school construction began.

Public Comments: None.

Future Meetings:

- Board Reorganization Meeting at 6:00 p.m., on Wednesday, December 4, 2013, in the district office board room.
- Board Meeting at 6:00 p.m., on Wednesday, December 4, 2013, in the district office board room.

Executive Session: Mr. Fogarty called an executive session immediately following the regular meeting to discuss negotiations.

Adjournment: Having no further business, President Coates adjourned the meeting at 7:30 p.m.

Respectfully Submitted,
Rosemary J. Nagle, Recording Secretary